**In accordance with the Rules of organization of the competition for filling the position of ELI RO - Nuclear Physics (ELI-RO) Subunit Director, approved by the Resolution of the Board of Administration No 2/14.11.2023 (The Rules are available at** [**https://www.nipne.ro/job-announcements.php**](https://www.nipne.ro/job-announcements.php)**), “HORIA HULUBEI” NATIONAL INSTITUTE FOR RESEARCH AND DEVELOPMENT IN PHYSICS AND NUCLEAR ENGINEERING (IFIN-HH) organises a competition for filling the position of ELI RO – Nuclear Physics (ELI-RO) SUBUNIT DIRECTOR**

The competition will be organized according to the schedule below, at the headquarters of IFIN-HH, 30 Reactorului St., Măgurele Town, Ilfov County and consists in verifying the fulfilment by the candidates of the participation conditions, assessing their professional skills and managerial offer, as well as interviewing the selected candidates, as follows:

1. **JOB TITLE AND DESCRIPTION:**

*ELI RO – Nuclear Physics (ELI-RO) Subunit Director*

The ELI RO – Nuclear Physics (ELI-RO) Subunit is a structure without legal personality part of IFIN-HH, based in Măgurele, 30 Reactorului St. Ilfov County.

The ELI-RO Nuclear Physics (ELI-RO) Subunit Director manages the organization, functioning and conduct of the activity under all aspects within the Subunit, ensures the implementation of the IFIN-HH strategy in terms of the Subunit’s goals, ensures the defining and implementation of the scientific programme of the Subunit in full correlation with the strategy and the scientific programme of IFIN-HH, manages the increase in the research & development capability and usability of the ELI-NP infrastructure, ensures the relationship and correlation of the Subunit’s activities with those of the ELI-NP Project, coordinates the Nucleus Programme carried out in the Subunit, as applicable, the IOSIN-specific activities, ensures the implementation and maintenance of the quality management system across the Subunit, manages the way the funds allocated to the Subunit are used, while staying within the income and expense budget limits, is accountable for ensuring and administrating the financing sources, manages the human resources policy across the subunit in full correlation with that of IFIN-HH, ensures the Subunit’s representation in the relationship with the other organizational entities part of IFIN-HH and in the relationship with third parties, is accountable before the Board of Administration and the Director General for fulfilling all duties, responsibilities and competencies entrusted by them (the listing is not exhaustive).

1. **APPLICATION CONDITIONS**:

Any person satisfying the following conditions may apply for the position:

* + - * has full capacity of exercise;
			* is certified as a first-degree research scientist;
			* has been a specialist in research and development in the institute’s field of activity for at least 9 years and holds a PhD degree;
			* has at least 5 years of proven coordination experience in management and/or in leading at least one team defined under a major project [[1]](#footnote-1);
			* has no criminal record;
			* has not been sanctioned for breaching the rules of good conduct and ethics in research and development or, as applicable, the internal regulations on the organization, functioning and activity of the institute;
			* does not hold shares, both the candidate and their spouse, relatives and kins down to the third degree included, in a company having the same line of business or with which IFIN-HH has direct trade relations;
			* proves to have sound knowledge of English during the interview.
1. **CONTENT OF THE APPLICATION FILE:**
2. application form, according to the sample given in *Annex 1* to the Rules of organization of the competition for filling the position of ELI RO – Nuclear Physics (ELI-RO) Subunit Director at IFIN-HH (the Rules are available at <https://www.nipne.ro/job-announcements.php>) and the list of documents in the file;
3. copy of the identity document;
4. Europass curriculum vitae, *in Romanian and/or English*;
5. copy of the documents certifying the level of studies/legalized copy;
6. copy of the documents certifying the scientific title/legalized copy;
7. copy of the documents certifying professional and management experience/legalized copy;
8. criminal record certificate indicating no criminal history;
9. medical certificate regarding the candidate’s medical condition, with the mention medically fit for applying and being hired;
10. a list containing the names and contact information of at least three specialists of international repute and recognition relevant for the institute’s field of activity, for the competition committee to request recommendations regarding the candidate’s competencies and professional experience;
11. activity report, *in Romanian and/or English*;
12. candidate’s list of papers, structured according to the prerequisites and the evaluation criteria, namely: PhD thesis; books published; articles/studies published in acknowledged journals of international circulation in the field; studies published in the proceedings of acknowledged international scientific events in the country and abroad (with ISSN or ISBN); patents; research & development & innovation projects based on contract/grant; other papers;
13. self-statement, signed and dated in the candidate’s handwriting, subject to the penalty of giving false statements in accordance with the current Romanian legislation, regarding the full capacity of exercise, the compliance with the rules of good conduct and ethics in research and development, the absence of any legal impediment for exercising, by the candidate, the duties related to the position of ELI RO - Nuclear Physics (ELI-RO) Subunit Director at IFIN-HH, the fact that they do not hold shares, both the candidate and their spouse, relatives and kins down to the third degree included, in a company having the same line of business or with which IFIN-HH has direct trade relations, as well as the fact that the candidate has not been sanctioned for breaching the legal provisions or the internal regulations - *in Romanian and/or English*;
14. managerial offer, to be prepared according to the framework structure in *Annex 2* to the Rules of organization of the competition for filling the position of ELI RO – Nuclear Physics (ELI-RO) Subunit Director at IFIN-HH (the Rules are available at <https://www.nipne.ro/job-announcements.php>), *in Romanian and/or English*.
15. The application files shall be submitted or sent by post/fast courier service (with acknowledgment of receipt) **by** **01.02.2024 inclusive, at 16:30, at the headquarters of IFIN-HH in Măgurele, 30 Reactorului St., Ilfov County, postal code 077125, the** **Human Resources Office**.

Additional information can be obtained by sending an e-mail at: **resum@nipne.ro****.**

1. ***COMPETITION SCHEDULE****:*
	1. Publication of the job competition announcement – 20.12.2023 at the latest;
	2. File submission/sending – within maximum 45 calendar days from the date of publication of the job competition announcement;
	3. Stage I: Analysis and verification of the fulfilment of the application conditions – maximum 5 working days from the deadline for submitting/sending application files;
	4. Communication of Stage I results – maximum 10 working days from the deadline for submitting/sending application files;
	5. Stage II: Analysis and evaluation of the competencies of the candidates satisfying the application conditions – maximum 25 working days from the communication of Stage I results;
	6. Stage III: Drafting of the report by the competition committee – maximum 10 working days from the end of Stage II interview(s);
	7. Stage IV: Communication of results – maximum 3 working days from the date of the competition committee’s report;
	8. Stage V: Writing and filing of appeals – maximum 3 working days from the communication of Stage II results;
	9. Settlement of appeals – maximum 7 working days from expiry of the deadline for filing appeals;
	10. Communication of the appeal result – maximum 2 working days from settlement of the appeals;
	11. Endorsement of the job competition results in the Board of Administration of IFIN-HH: maximum 45 calendar days from settlement of the appeals.
	12. Issuance of the decision on the appointment as ELI-RO Nuclear Physics Subunit Director – maximum 5 calendar days from the date of endorsement of the job competition results by the Board of Administration.
2. **OTHER INFORMATION:**

**Evaluation of candidates:**

1. **Stage I**

Analysis and verification by the Human Resources Office of the fulfilment of the application conditions, which consists in checking the presence of documents and the fulfilment of the application conditions, including based on the self-statement, followed by the confirmation/validation by the competition committee; at this stage the Human Resources Office may ask the candidates to provide relevant information to clarify how they fulfil the application conditions, without this leading to a supplementation of any possible lack of documents in the file; the results of the selection of the registration files shall be communicated in writing to each candidate with the mention “admitted” or “rejected”, accompanied by the reason for rejecting the file.

1. **Stage II**

Analysis and evaluation by the competition committee of the candidates declared “admitted” in Stage I:

* analysis and evaluation of the files, including the managerial offer;
* the interview with the candidates; grades shall be awarded in accordance with *Annex 3* to the Rules of organization of the competition for filling the position of ELI RO – Nuclear Physics (ELI-RO) Subunit Director at IFIN-HH (The Rules are available at <https://www.nipne.ro/job-announcements.php>).
1. **Stage III**

Writing the report of the competition committee.

Where there are more candidates who have obtained the same grade during the evaluation process, the candidate with the highest grade in criterion 1 of the assessment shall be deemed successful. Where there are candidates who have obtained the same grade in criterion 1, the candidate with the highest grade in criterion 2 of the assessment shall be deemed successful. Where there are candidates who have obtained the same grade in criteria 1 and 2, the candidate with the highest grade in criteria 3 of the assessment shall be deemed successful.

Where equality still exists, the competition shall be resumed between the candidates who have obtained the same total score, starting from Stage II.

**Candidates with a score of at least 8 shall be deemed admitted.**

1. **Stage IV**

The Human Resources office informs each candidate in writing about their final grade and according to the criteria, as well as about the result of the competition.

1. **Stage V**

After the communication of the results obtained, the candidates who are dissatisfied can file an appeal with the Human Resources Office, not later than 3 working days from the date of communicating and posting the result, under the penalty of losing this right.

The appeals committee can decide, as applicable, that the competition committee resume the evaluation process for the admitted appeals and will provide written reply to the appellants, through the intermediation of the Human Resources Office.

1. Defined according to art. 2 par. d of Romanian Government Decision (H.G.) No 907/2016, as amended and supplemented as being “*an investment objective whose total estimated value exceeds the equivalent of 75 million Euro in the case of investments to promote sustainable transport systems and remove bottlenecks out of major network infrastructures or the equivalent of 50 million Euro in the case of investments promoted in other fields”*  [↑](#footnote-ref-1)